

MINE HILL TOWNSHIP BOARD OF EDUCATION
MINUTES
SPECIAL MEETING
July 9, 2013

1. Call to Order/Opening Statement

The Special Meeting of the Mine Hill Township Board of Education was called to order at 8:16 AM on Tuesday, July 9, 2013, by Board President Mary Jo Walilko. Adequate notice of the date and time for this meeting was advertised in the Daily Record on July 7, 2013, in compliance with the Open Public Meetings Act.

2. Flag Salute: Mary Jo Walilko led the Pledge of Allegiance.

3. Roll Call

Present: Jill Del Rio, Denise Jiménez-Arias, Gary Tillett and Mary Jo Walilko

Absent: Caryn Battaglia, Patricia Hernandez, and Brigit Mauro.

Also Present: Joanne Calabro, Interim Superintendent and Michael J. Donow, Acting Business Administrator/Board Secretary

4. PERSONNEL

Patricia Hernandez, Bridget Mauro

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986.

And be it

FURTHER RESOLVED, the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq.,N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et.seq., on the recommendation of the Superintendent.

- a. Motion by Mary Jo Walilko and seconded by Jill Del Rio, the Board approved the appointment of **Angela Sabatino as Administrative Assistant to the Superintendent**, twelve (12) months, with benefits, at a salary of \$47,000, effective July 8, 2013.

Roll Call Vote—All Present Voting Yes-Motion Carried

- b. Motion by Mary Jo Walilko and seconded by Jill Del Rio, the Board approved the **salary adjustment of Debra Hanley, Administrative Assistant to the Business Administrator**, from \$46,016 to \$47,500, effective July 8, 2013.

Roll Call Vote—All Present Voting Yes-Motion Carried

- c. Motion by Mary Jo Walilko and seconded by Jill Del Rio, the Board approved **Julia Coyne to provide transition assistance** at the rate of \$26.55 per hour, not to exceed ten (10) hours per week for a maximum of eight (8) weeks.

Roll Call Vote-All Present Voting Yes-Motion Carried

5. Public Discussion

- None

6. ADJOURNMENT

On the motion of Mary Jo Walilko and seconded by Denise Jiménez-Arias, the Board adjourned the meeting at 8:18 AM.

Roll Call Vote-All Present Voting Yes-Motion Carried

Respectfully submitted,

Michael J. Donow, RSBA
Acting Business Administrator/
Board Secretary